

# Kumamoto University Rules and Regulations for the International House

(Rules and Regulations No. 152 enacted on April 1, 2004)

<b>Revised:</b> Rules and Regulations No. 180 Enacted on June 30, 2006	Rules and Regulations No. 325 Enacted on December 26, 2008
Rules and Regulations No. 196 Enacted on September 25, 2009	Rules and Regulations No. 226 Enacted on September 30, 2010
Rules and Regulations No. 82 Enacted on February 27, 2015	Rules and Regulations No. 271 Enacted on September 18, 2015
Rules and Regulations No. 1 Enacted on January 5, 2016	Rules and Regulations No. 219 Enacted on March 31, 2016
Rules and Regulations No. 398 Enacted on September 23, 2016	Rules and Regulations No. 156 Enacted on March 22, 2018
Rules and Regulations No. 246 Enacted on September 21, 2018	Rules and Regulations No. 237 Enacted on March 28, 2019
Rules and Regulations No. 163 Enacted on March 31, 2020	

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Chapter 1 General Rules

(Establishment)

Article 1: To encourage international exchange of educational research by providing accommodation for the international students, researchers and undergraduate students, the Kumamoto University International House (hereinafter called “I-House”) has been established at Kumamoto University.

(Facilities)

Article 2: Rooms and common facilities are prepared within the I-House.

(Management)

Article 3: The Director of the Headquarters for Admissions and Education (hereinafter called “Director”) is responsible for the management of the I-House.

(Deliberative Organization)

Article 4: Management and operation of the I-House shall be discussed by the Global Education Promotion Committee, Kumamoto University.

Chapter 2 Rooms

(Qualifications for Residence)

Article 5: Applicants must fall under at least one of the following categories.

- (1) International students (excluding non-degree students) who are enrolled in Kumamoto University, and their families
- (2) Foreign researchers engaged in educational research at Kumamoto University, and their families
- (3) Undergraduate students who are enrolled in Kumamoto University, and contribute to international exchange.
- (4) Those who are deemed to be appropriate by the Director

(Residence Permission)

Article 6: Those who wish to reside in the I-House must submit a corresponding application to the Director and obtain permission.

2. After a screening process, permission for residence is to be granted by the Director.
3. Persons who are granted permission must complete the necessary moving in procedures by a specified date.

(Occupation Period)

Article 7: The occupation period is as follows.

- (1) For International students who are specified in Clause 1 of Article 5, and undergraduate and graduate students, and who are specified in Clause 3 of Article 5, the period is up to 6 months.
- (2) For International students who are specified in Clause 1 of Article 5 and undergraduate research students, graduate research students, undergraduate special auditor, graduate special auditor, graduate special research students and training students, and who are specified in Clause 2 and 4 of Article 5, the period is up to one year.

2. Regardless of the preceding regulation, the occupation period can be changed when it is specified by the Director.

(Rent and Other Charges)

Article 8: In accordance with the Regulations Concerning Tuition Fees and Other Fees/Charges of Kumamoto University (enacted on April 1, 2004), international student residents and undergraduate student residents must pay rent and expenses for common services, and foreign researcher residents must pay usage charges and expenses for common services in accordance with the statements issued by the accounting office.

2. Rent and usage charges, as well as expenses for common services, are not reimbursed after payment.
3. In addition to rent and usage charges, and expenses for common services, residents must pay utility charges and other necessary expenses as separately specified.

(Cancellation of Residence Permission)

Article 9: The Director may revoke the permission of residence when any of the occurs.

- (1) When the qualified resident does not complete the moving in procedures provided in Clause 3 of Article 6.
- (2) When the resident does not pay rent, usage charges or utility charges as described in the previous article by the due date, even after a reminder notice has been delivered to the resident.
- (3) When the resident does not fulfill the obligations for compensation as specified in Article 18.
- (4) When the resident is recognized as not suitable for communal living due to sanitation problems.
- (5) When the resident is recognized as engaging in acts that may create serious problems in the management and operation of the I-House.

2. As per the previous clause, in no event shall Kumamoto University be liable for any loss suffered by the resident as a result of the cancelation of residence permission.

(Moving Out)

Article 10: In the event of any of the following events, the resident must leave the I-House; provided, however, that this shall not apply to cases where the resident is temporarily absent from school as described in Item 4 and the Director deems it exceptional.

- (1) The period of residence has expired.
- (2) The resident has been disqualified from residence at the I-House.
- (3) Residential permission has been revoked as per Clause 1 of the previous article.
- (4) The resident is temporarily absent from school.

(Procedures for Moving Out)

Article 11: Those who plan to vacate their rooms must submit a Notice of Departure to the Director beforehand.

(Room Inspection)

Article 12: Prior to departure, the resident's room and the facilities and furnishings of the room shall be inspected by an officer appointed by the Director.

2. The inspection described in the previous clause shall be conducted in the presence of the resident.

(Overnight Stay of Non-residents)

Article 13: Non-residents are not allowed to stay in the rooms overnight.

Chapter 3 Common Facilities

(Common Facilities)

Article 14: The common facilities of the I-House are as follows.

(1) Conversation room

(2) Japanese-style room

(3) Conference room

(4) Public lobby

(5) Lounge

(6) Multipurpose room

(Users)

Article 15: In addition to residents, those who obtain permission from the Director are allowed to use the common facilities. However, for exclusive use of the common facilities, even residents must obtain the Director's permission.

(Hours of Use)

Article 16: The hours of use of the common facilities are from 9:00am-10:00pm, unless otherwise specified by the Director.

Chapter 4 Auxiliary Provisions

(Maintenance of Facilities)

Article 17: Those who use the I-House must make the effort to maintain order and to ensure that the facilities, equipment and furnishings remain in good condition at all times.

2. Those who use the I-House must make the effort to prevent fire and other disasters, practice good hygiene, and maintain a comfortable living environment(Obligation for Compensation)

Article 18: When residents, either deliberately or through negligence, cause any damage or loss of the facilities, equipment and furnishings at the I-House, they are responsible for either restoring the facilities, equipment and furnishings to their original state, or for compensating for the damage or loss without delay.

(University-rented Apartments)

Article 19: These Rules and Regulations shall apply to those who live in the apartments rented by Kumamoto University in order to serve as the residence of the students who are specified in Article 5 (hereinafter called "University-rented Apartments"), assuming that the person is resident in the Hall.

(Administration)

Article 20: Administrative matters shall be handled by the Global Education Division, Student Affairs Department

(Miscellaneous Rule)

Article 21: In addition to the provisions of these Rules and Regulations, other necessary matters regarding the use of the I-House shall be separately specified by the Director.

#### Supplementary Provisions

1. These University Rules and Regulations become effective on April 1, 2004.
2. From September 20, 2016 to March 31, 2017, these Rules and Regulations shall apply to the residents of the rented apartments listed below by regarding them as the residents of the I-House.

Names of Rented Apartment
Leo Palace Yakuencho
Leo Palace Toroku-C
Leo Palace Pronto
Leo Palace Fukushima
Leo Palace TOROKU-B
Leo Palace RYO
Leo Palace Comfort Uruge
Leo Palace RosemarryIII
Leo Palace Ferrari
Leo Palace Chigusa
Leo Palace Hummingbird
Leo Palace SKY i
Leo Palace Ichirigi

Supplementary Provision (Rules and Regulation No.180 enacted on June 30, 2006)  
These University Rules and Regulations become effective on July 1, 2006.

Supplementary Provision (Rules and Regulation No.325 enacted on December 26, 2008)  
These University Rules and Regulations become effective on January 1, 2009.

Supplementary Provision (Rules and Regulations No.196 enacted on September 25, 2009)  
1. These University Rules and Regulations become effective on September 28, 2009.  
2. From the day of enforcement of these Rules and Regulations to September 19, 2016, these Rules and Regulations shall apply to the residents of the Ozeki Staff Residence, Golden Tokai, Leo Palace Kumadai Higashi, and Dormy Kumamoto by regarding them as the residents of the I-House.

Supplementary Provision (Rules and Regulations No.226 enacted on September 30, 2010)  
These University Rules and Regulations become effective on October 1, 2010.

Supplementary Provision (Rules and Regulations No.82 enacted on February 27, 2015)  
These University Rules and Regulations become effective on March 1, 2015.

Supplementary Provision (Rules and Regulations No.271 enacted on September 18, 2015)  
1. These University Rules and Regulations become effective on September 18, 2015.  
2. Regardless of revised Article 7, the residents who have lived in the International House before the University Rules and Regulations become effective, follow the former Article.

Supplementary Provision (Rules and Regulations No.1 enacted on January 5, 2016)  
These University Rules and Regulations become effective on January 5, 2016.

Supplementary Provision (Rules and Regulations No.219 enacted on March 31, 2016)  
These University Rules and Regulations become effective on April 1, 2016.

Supplementary Provision (Rules and Regulations No.398 enacted on September 23, 2016)  
These University Rules and Regulations become effective on September 23, and revised Clause 2 of Supplementary Provisions shall apply from September 20, 2016.

Supplementary Provision (Rules and Regulations No.156 enacted on March 22, 2018)  
These University Rules and Regulations become effective on April 1, 2018.

Supplementary Provision (Rules and Regulations No.246 enacted on September 21, 2018)  
These University Rules and Regulations become effective on September 28, 2018.

Supplementary Provision (Rules and Regulations No.237 enacted on March 28, 2019)  
These University Rules and Regulations become effective on April 1, 2019.

Supplementary Provision (Rules and Regulations No.163 enacted on March 31, 2020  
These University Rules and Regulations become effective on April 1, 2020